

MINUTES OF CABINET

4 DECEMBER 2017

PRESENT:

Councillors Stokes (Chairman), Mrs Crane, Mrs Parker, Ms Robbins and Mrs Timms.

Councillors Ms Edwards, Mrs O'Rourke, Roodhouse and Sandison were also in attendance.

58. MINUTES

The minutes of the meeting held on 30 October 2017 were approved and signed by the Chairman.

59. QUESTION TIME

There were no questions.

Item not within any specific portfolio

60. COMPLIANCE WITH THE GENERAL DATA PROTECTION REGULATION (GDPR)

Cabinet considered the report of the Executive Director (Part 1 – agenda item 5) concerning the proposed new Data Protection Policy, along with statutory provisions and good practice in order to comply with the General Data Protection Regulation (GDPR) which comes into force on 25 May 2018.

RESOLVED THAT -

(1) the Data Protection Policy, as detailed in Appendix 1 to the report, be approved;

(2) the Article 37 appointment and associated changes to job roles, as detailed in part 3 of the report, be noted;

(3) the progress towards compliance, as outlined in part 4 of the report, be noted; and

(4) a further report on compliance be brought to Cabinet before 25 May 2018.

Corporate Resources Portfolio

61. DRAFT GENERAL FUND REVENUE AND CAPITAL BUDGET 2018/19 AND MEDIUM TERM FINANCIAL PLAN 2018-22

Cabinet considered the report of the Head of Corporate Resources and Chief Financial Officer (Part 1 – agenda item 6) concerning the Council's updated draft General Fund and Capital budget position for 2018/19 alongside its 2018-22 Medium Term Financial Plan.

RESOLVED THAT –

- (1) the updated draft General Fund Revenue and Capital Budget position for 2018/19 be noted alongside the Council's 2018-22 Medium Term Financial Plan;
- (2) Cabinet considers the key decisions identified to date and identifies other policy or service changes required for consideration to deliver a balanced budget for 2018/19; and
- (3) a detailed scheme by scheme review be carried out of the items in the Capital Programme in order to rationalise the overall programme in terms of affordability and sustainability.

62. FINANCE AND PERFORMANCE MONITORING 2017/18 – QUARTER 2

Cabinet considered the report of the Head of Corporate Resources and Chief Financial Officer (Part 1 – agenda item 7) concerning the Council's anticipated financial and performance position for 2017/18.

RESOLVED THAT -

- (1) the Council's anticipated financial position for 2017/18 be considered;
- (2) a Supplementary General Fund capital budget of £10,000 be approved for 2017/18 for the enhancement of the Council's HR and Payroll system, to be funded from borrowing;
- (3) a General Fund capital budget of £13,870 be approved for 2017/18 for Weighbridge Digitalisation to be funded from revenue salary savings found within the Work Services Unit;
- (4) a net nil supplementary General Fund revenue budget of £12,000 be approved, to devise a local discretionary rate relief scheme which will be fully funded from discretionary rate relief grant; and
- (5) a General Fund revenue budget virement to Corporate Savings of £48,000 be approved following salary savings within Environmental Services.
- (6) IT BE RECOMMENDED TO COUNCIL THAT -
 - (a) a HRA capital budget approval of £50,000 for 2017/18 for Door Security Systems be approved to be met from the Sheltered Housing earmarked reserve;
 - (b) the supplementary HRA capital budget of £1,811,590 is requested for approval for 2017/18 for Housing Windows Replacement to be funded from the Major Repairs Reserve; and
 - (c) performance summary and performance data included in Appendix 4 be considered and noted.

63. COUNCIL TAX REDUCTION SCHEME 2018/19

Cabinet considered the report of the Head of Corporate Resources and Chief Financial Officer (Part 1 – agenda item 8) concerning the Council's Council Tax Reduction Scheme for 2018/19.

RESOLVED THAT – IT BE RECOMMENDED TO COUNCIL THAT the Council Tax Reduction Scheme for 2017/18 be adopted as the Council's Council Tax Reduction Scheme for 2018/19.

Note: this decision is not subject to call-in.

64. RESULTS OF INTERNAL AUDIT EXTERNAL QUALITY ASSESSMENT

Cabinet considered the report of the Head of Corporate Resources and Chief Financial Officer (Part 1 – agenda item 9) concerning the results of a full internal audit external quality assessment.

RESOLVED THAT – Cabinet receives the positive results of the internal audit external quality assessment.

Note: this decision is not subject to call-in.

Communities and Homes Portfolio

65. A POTENTIAL COUNCIL-LED LOTTERY FOR RUGBY

Cabinet considered the report of the Head of Communities and Homes (Part 1 – agenda item 10) concerning a potential council-led lottery for Rugby.

RESOLVED THAT - IT BE RECOMMENDED TO COUNCIL THAT delegated authority be given to the Head of Communities and Homes to:

- progress with the due diligence works required to develop the business case for a Rugby Borough Council led lottery; and
- subsequently launch a Rugby Borough Council led lottery, if the business case for doing so is sufficiently robust.

Items considered en bloc

66. TREASURY MANAGEMENT REPORT 2017/18 – PROGRESS REPORT

Cabinet considered the report of the Head of Corporate Resources and Chief Financial Officer (Part 1 – agenda item 11) concerning progress on treasury management activities for 2017/18.

RESOLVED THAT - IT BE RECOMMENDED TO COUNCIL THAT -

(1) the report be noted; and

(2) the monitoring and the review of the Treasury Management indicators be agreed.

67. APPOINTMENTS TO OUTSIDE BODIES – MISCELLANEOUS APPOINTMENTS

Cabinet considered the report of the Executive Director (Part 1 – agenda item 12) concerning the appointment of representatives to the Trustees of Hillmorton Charities and the Trustees of Lawrence Sheriff Almshouses.

RESOLVED THAT –

- (1) Mrs Josephine Royle be appointed by Rugby Borough Council as a representative to the Trustees of Hillmorton Charities for a four-year term of office expiring on 4 December 2021; and
- (2) Councillor Mrs Roodhouse be appointed to the Trustees of Lawrence Sheriff Almshouses for a three-year term of office expiring on 4 December 2020.

68. MOTION TO EXCLUDE THE PUBLIC UNDER SECTION 100(A)(4) OF THE LOCAL GOVERNMENT ACT 1972

RESOLVED THAT - under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item on the grounds that it involved the likely disclosure of information defined in paragraphs 1, 2 and 3 of Schedule 12A of the Act.

Item considered en bloc

69. WRITE OFFS

Cabinet considered the private report of the Head of Corporate Resources (Part 2 – agenda item 1) concerning write offs.

RESOLVED THAT – the schedule of write offs, as at Appendix 1 to the report, be approved.

CHAIRMAN