Rugby Local Strategic Partnership (Minutes)

18 January 2018

Attendees: Cllr Emma Crane (EC)(Chair) RBC

Adam Norburn (AN) RBC
Charles Barlow (CB) WCC
Fran Poole (FP) WCC
Cllr Alan Webb WCC

		Action
1.	Apologies	
	Michael Beirne (MB) RBC, Raj Chand (RC) RBC, Michelle Dickson (MD) RBC, Paul Tolley (PT) WCAVA, Alison Orr (AO) WCAVA, Phyllis Collins (PC) WCC, Rachel Robinson (RR) WCC	
2.	Approval of minutes from the last meeting	
	The minutes of the last meeting were agreed.	
3.	Analysis of Skills and the Labour Market in Rugby – Update	
	MB in the process of recommending the most appropriate person to input into this.	
4.	Update on GP Surgeries – Houlton/Brownsover	
	Brownsover surgery – business case approved by NHS and on site in January. Expected completion date is late 2018. An expression of interest (EOI) will be advertised for a community organisation to take on the management of the resulting community space. WCAVA will be promoting this opportunity on our behalf. Expected date for EOI to go out in March, with a report to council towards the end of Summer/early Autumn. The aim is to ensure that a community group is ready and waiting to take on the management of the community provision as soon as the new facility has been handed over.	
	Houlton surgery – this has a separate working group lead by Alison and Adrian. Urban and Civic (U&C) would like an indication of what we would want in the temporary provision by the end of March. To put forward a flexible plan – need to get costings from U&C. Need the equivalent of 0.5% of a GP post for the first 2-3 years – to approach a local GP practice to see if they are interested. May need one consulting room and maybe a separate space for future use.	

5.	Issues with Universal Credit – Update	
	EC has spoken to CAB for an update. They mentioned that there has been some progress regarding discretionary housing payments for some cases.	
	EC met with MP and Minister (Damian Hinds) – to put forward RBC not having access to the Landlord Portal. They responded that this was only being rolled out to the largest housing providers currently, but will consider including Rugby. EC to pursue.	EC
	BRANCAB offers budgeting advice for UC claimants, they have recently been awarded the contract to provide more specialist benefit advice.	
6.	Update from Co-ordinating Group	
	EC read out an update from Paul Tolley.	
	At the last meeting it was agreed to hold a 'market place for support' type event. Looked at the possibility of using an empty unit at either Rugby Central or the Swan Centre but was unable to identify a unit that could provide an area that offers confidentiality. CB suggested speaking to BRANCAB to see if they are able to provide a confidential meeting space. To feedback to PT.	EC
7.	Any other business	
7.	Update on Health & Wellbeing Board As part of the joint assessment, moving to locality based need assessments.	
	Warwickshire split into 22 areas. To do a place based needs assessment for each of these areas. Rugby to be included in the initial rollout.	
	Will do a consultation to gather information of what provision we need. It is advised to manage this carefully so as not to raise expectation.	
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	EC to find out more detail then speak to Michelle Dickson to enlist her expertise in this area.	EC
	'	EC MD
	Update on Parish Council Event WCC/RBC are considering holding a joint event regarding community grants. This will be discussed at the forthcoming joint meeting of the Communities & Projects Team and Rugby Area Partnership Team,	

	worked for public health in the past).	
	Leaflets were circulated to the group.	
	The idea is to provide sustainable exercise equipment with smart technology, in the local area. The equipment will generate clean green energy, so individual users could charge their mobile devices whilst exercising. Users can download an App which will measure activity and wellbeing – which can be tracked via a Dashboard. There is also an opportunity to generate revenue through the equipment. This equipment could be located at schools, local council buildings, parks, train station etc. The suggestion is to pilot at Caldecott Park.	
	AN to discuss with Dan Green EC to discuss with Cllr Lisa Parker.	AN EC
	EC asked if it was possible to reschedule the start time of future LSP meetings to 4.00pm, from July onwards. All agreed to this in principle. FP will discuss with RR and feedback to EC.	FP
8.	Date of next meeting	
	The next meeting will take place on 22 March 2018, 2.30pm: RBC CR1	
	The meeting closed at 3.30pm	