



15 January 2021

## SCRUTINY COMMITTEE – 25 JANUARY 2021

A meeting of the Scrutiny Committee will be held at 5.30pm on Monday 25 January 2021 via MS Teams.

*Members of the public may view the meeting via the livestream on the Council's website.*

Mannie Ketley  
Executive Director

## A G E N D A

### PART 1 – PUBLIC BUSINESS

1. Minutes

To approve the minutes of the meeting held on 14 December 2020.

2. Apologies

To receive apologies for absence from the meeting.

3. Declarations of Interest

To receive declarations of:

(a) non-pecuniary interests as defined by the Council's Code of Conduct for Councillors;

(b) pecuniary interests as defined by the Council's Code of Conduct for Councillors;

(c) notice under Section 106 Local Government Finance Act 1992 – non-payment of Community Charge or Council Tax.

***Note: Members are reminded that they should declare the existence and nature of their non-pecuniary interests at the commencement of the meeting (or as soon as the interest becomes apparent). If that interest is a pecuniary interest, the Member must withdraw from the room unless one of the exceptions applies.***

***Membership of Warwickshire County Council or any Parish Council is classed as a non-pecuniary interest under the Code of Conduct. A Member does not need to declare this interest unless the Member chooses to speak on a matter relating to their membership. If the Member does not wish to speak on the matter, the Member may still vote on the matter without making a declaration.***

4. Review of Managing Arrears – the Revenues Manager will attend the meeting (scoping paper to follow).
5. Resources and Waste - to receive a verbal briefing from the Deputy Executive Director.
6. Training and Development for Members (briefing paper to follow).
7. Overview and Scrutiny Work Programme 2020/21 (table attached).
8. Progress of Motions (table attached).

**Membership of the Committee:**

Councillors Mahoney (Chair), Mrs A'Barrow, Cade, Eccleson, Gillias, Mrs New, Mrs O'Rourke, Picker and Roodhouse

*If you have any general queries with regard to this agenda please contact Linn Ashmore, Democratic Services Officer on 01788 533522 or email [linn.ashmore@rugby.gov.uk](mailto:linn.ashmore@rugby.gov.uk). Any specific queries concerning reports should be directed to the listed contact officer.*

**Overview and Scrutiny Work Programme 2020/21**

<b>Date of meeting</b>	<b>Item</b>	<b>Report Description</b>
All meetings	Motions referred to scrutiny	
All meetings	Overview and Scrutiny Work Programme 2020/21	
25 January 2021	Resources and Waste	To receive a verbal report from the Deputy Executive Director on the Government's Resources and Waste Strategy consultation
8 March 2021	Finance and Performance Monitoring 2020/21 Q3	Members to refer to the Cabinet report from 1 February 2021 and RPMS
8 March 2021	Crime and Disorder	Annual overview to scrutinise decisions made, and actions taken, by the responsible authorities that make up the Rugby Community Safety Partnership in connection with the discharge of their crime and disorder functions.
19 April 2021	Leader and Executive Director	Discussion with the Leader and Executive Director on performance and future strategies.

**Briefing Notes and Reports**

<b>Date requested</b>	<b>Title</b>	<b>Progress</b>	<b>Responsible Officer</b>
14 December 2020	Member Training and Development	Item included on the agenda for 25 January 2021.	Legal, Electoral and Democratic Services Manager
14 December 2020	Resources and Waste	Item included on the agenda for 25 January 2021.	Deputy Executive Director
14 December 2020	Digital Strategy	The Digital Strategy has been delayed until later in the year.	Head of Communities and Homes

## Task Groups

Topic	Responsible Officer	Timescale	Notes
Digital Inclusion	Head of Communities and Homes and Corporate ICT Manager	Postponed until later in the year.	Due to the impact of Covid-19, and changing work priorities, the Digital Strategy has been delayed. The review will focus on communication and community engagement.
Managing Arrears of Council Tax	Revenues Manager	To be agreed.	Initial scoping document included on the agenda for 25 January 2021. Councillors Brader, Mrs Bragg, New and Roodhouse have expressed an interest in being members of the Task Group.
Managing Housing Arrears	Head of Communities and Homes and Housing Services Manager	Later in the financial year.	This review will be carried out separately to the review on managing council tax arrears. Due to the extension of furlough arrangements and to be able to assess the impact of job losses it is suggested this review is carried out at towards the end of the financial year.

## Future work programme Items to be scheduled

Topic	Timescale	Notes
Corporate Strategy	To be agreed	Due to be adopted by Council
Health and Wellbeing	To be agreed	

## Forward Plan

The topics currently listed in the Forward Plan for the period February – May 2021 is available to download [here](#)

Notices of Motion 2020-21

Number 1	Date of Council Meeting	Title of NOM	Wording	
	24 September 2020	Establish a Rugby Town Council	<i>“Most areas of Rugby Borough are parished apart from the Rugby urban area. Considering the conversations which are now taking place over the future of local government, this Council will establish a time limited cross party Cabinet working party, reporting back to Council early 2021, to consider the creation of a Rugby Town Council, and to determine whether existing parish councils are being effectively supported in their vital community work. The working party will consult with existing parish councils, the National Association of Local Councils (NALC), and Warwickshire Association of Local Councils (WALC).”</i>	
	Moved by/Seconded by	Considered/Referred to	Timescale	Progress
	Cllr Roodhouse Cllr Mrs Brown	Cabinet Working Party to be established.	Interim report to Council early 2021.	The work of the Working Party is ongoing.

Number 2	Date of Council Meeting	Title of NOM	Wording	
	24 September 2020	Litter and Fly Tipping	<i>“This Council notes the ongoing problems of fly tipping and littering throughout the borough. This is of course a form of anti-social behaviour, which impacts upon our communities, natural habitat, and cleansing budgets. The new signage copied from York Council is in fact copied from Australia where it was being used 2 years ago and was successful in reducing the amount of litter. We welcome the use of these posters in our parks and public open spaces. We also acknowledge that there needs to be more effective and active enforcement, and covert work to bring the offenders to justice and ultimate prosecution. This Council will therefore form a time limited cross-party cabinet working party, reporting back to Council early 2021, to consider what further measures can be taken to address littering and fly-tipping in the Borough of Rugby.”</i>	

	<b>Moved by/Seconded by</b>	<b>Considered/Referred to</b>	<b>Timescale</b>	<b>Progress</b>
	Cllr Sandison Cllr McQueen	Cabinet Working Party to be established	Interim report in early 2021.	Working Party has commenced work and will report its conclusions to Cabinet.

<b>Number 3</b>	<b>Date of Council Meeting</b>	<b>Title of NOM</b>	<b>Wording</b>	
	24 September 2020	Keep Britain Tidy Network (Amendment)	<i>“Subject to the setting up of a time limited cross-party Cabinet working party, as detailed in Notice of Motion (b), this Council resolves to ask the working party to consider what measures can be taken to reduce littering in the Borough of Rugby, and report back to Full Council in early 2021.”</i>	
	<b>Moved by/Seconded by</b>	<b>Considered/Referred to</b>	<b>Timescale</b>	<b>Progress</b>
	Cllr Douglas Cllr Sandison	See Motion 2 above. The Cabinet Working Party to consider measures to reduce littering.	As above	As above

<b>Number 4</b>	<b>Date of Council Meeting</b>	<b>Title of NOM</b>	<b>Wording</b>	
	26 November 2020	Shortage of social and affordable housing	<i>“Rent Now Buy Later New Homes and small site self-build affordable community homes. This Council recognises the acute shortage of social and affordable housing currently being delivered by developers in the Rugby housing market through the approved development plan.</i>  <i>This is in part is due to the viability assessments carried out independently prior to approval of applications by the Council. This is having a negative impact on the delivery of social and</i>	

			<p><i>affordable housing. Council also notes that its assets are a valuable resource and could enable this Council to deliver socially affordable homes in line with existing policy to rent. Considering this, Council urgently requests that the Executive Director carry out research into:</i></p> <p><i>(1) the feasibility of a modern rent now buy later option based on using the “Rent Plus” model which could also entitle tenants to take up the option of home purchase at a later date;</i></p> <p><i>(2) brownfield sites in the urban area which may be an attractive option for “Community led Land Trusts” along with self-build trusts which can aid the regeneration of these long-neglected sites and help level up those communities; and</i></p> <p><i>(3) a report be brought back to Council at the commencement of the new municipal year 2021 with recommendations.”</i></p>	
	<b>Moved by/Seconded by</b>	<b>Considered/Referred to</b>	<b>Timescale</b>	<b>Progress</b>
	Cllr Sandison Cllr Douglas	Referred to the Head of Communities and Homes	Report to Council at the beginning of the 2021/22 municipal year.	In progress

<b>Number</b>	<b>Date of Council Meeting</b>	<b>Title of NOM</b>	<b>Wording</b>
<b>5</b>	15 December 2020	Support St Andrew’s Church bid to become a minster	<p><i>“This Council congratulates St. Andrew’s Church on its forthcoming 800th anniversary as a parish and civic church. The earliest record of a priest serving in Rugby is from 1221 and the church’s west tower was built during the reign of Henry III (1216–1272) to serve a defensive as well as religious role and is Rugby’s oldest building.</i></p> <p><i>The church was altered and enlarged in the late 19<sup>th</sup> century to include a new east tower with a high spire. St. Andrew’s Church is the only parish church in the world with two sets of bells, numbering 13 in total, one set being in each of the two towers. The church houses other artefacts of medieval Rugby including the 13<sup>th</sup> century parish chest and a medieval</i></p>

			<p><i>font.</i></p> <p><i>St. Andrew's Church is one of only five churches in the country to have been awarded an Eco-gold award. The church has expressed its thanks to Rugby Borough Council and Warwickshire County Council for their help in working to achieve that award.</i></p> <p><i>St. Andrew's Church is recognised as one of the major churches of England and its contribution to the civic, the cultural and the economic life of the parish and borough demonstrates that. The church is now looking forward to the next chapter in its development. It has aspirations to be given the honorific title of 'Minster'.</i></p> <p><i>We urge this Council to:</i></p> <p><i>(a) support St Andrew's Church in its bid to become a Minster; and</i>  <i>(b) write to the Bishop of Coventry to support the application."</i></p>	
	<b>Moved by/Seconded by</b>	<b>Considered/Referred to</b>	<b>Timescale</b>	<b>Progress</b>
	Cllr Sandison Cllr McQueen	Referred to the Executive Director	None	In progress