



8 November 2021

THE RUGBY BOROUGH COUNCIL

An ordinary meeting of Rugby Borough Council will be held in the Benn Hall, Newbold Road, Rugby at 7.00pm on Wednesday 17 November 2021.

Mannie Ketley
Executive Director

A G E N D A

PART 1 – PUBLIC BUSINESS

1. Apologies for absence.
2. Minutes.

To approve the minutes of the ordinary meeting held on 22 September 2021.
3. Declaration of Interests.

To receive declarations of -

(a) non-pecuniary interests as defined by the Council's Code of Conduct for Councillors;

(b) pecuniary interests as defined by the Council's Code of Conduct for Councillors;
and

(c) notice under Section 106 Local Government Finance Act 1992 - non-payment of Community Charge or Council Tax.
4. To receive the Mayor's Announcements.

5. Questions pursuant to Standing Order 10.
6. To receive the reports of Cabinet and Committees which have met since the last meeting of the Council and to pass such resolutions and to make such orders thereon as may be necessary:

(a) Cabinet – 8 November 2021

- (1) Event and Meeting Assistant at the Benn Hall – Leisure and Wellbeing Portfolio.
- (2) Finance and Performance Monitoring 2021/22 – Quarter 1 – Finance, Performance, Legal and Governance Portfolio.
- (3) Improving the resilience of telephone contact at Rugby Borough Council - Communities, Homes, Digital and Communications Portfolio.

(b) Audit and Ethics Committee – 4 November 2021

- (1) Update to Councillor Code of Conduct.

7. To receive and consider reports of officers.

(a) City Fibre Infrastructure Proposal – report of the Chief Officer–Digital and Communications (report to follow).

8. Notices of Motion pursuant to Standing Order 11.

(a) “This Council recognises the impact of high volumes of traffic entering and egressing the part pedestrianised area of High Street, Sheep Street and Market Place, to the detriment of pedestrians and non-drivers. It notes that pedestrians appear to have priority for only 5 hours out of 24 hours and that residents and visitors feel unsafe in this shared space.

This Council calls upon Rugby Borough Council and Warwickshire County Council to review the current Traffic Regulation Orders in order to enhance pedestrian safety and access and to carry out full enforcement procedures.”

Proposed by Cllr Neil Sandison
Seconded by Cllr Jerry Roodhouse.

9. Correspondence.

10. Common Seal.

To order the affixing of the Common Seal to the various orders, deeds and documents to be made or entered into for carrying into effect the several decisions, matters and things approved by the Council and more particularly set out in the Committees’ Reports adopted at this meeting.

11. Motion to Exclude the Public under Section 100(A)(4) of the Local Government Act 1972.

To consider the following resolution:

“under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of information defined in paragraphs 1, 2 and 3 of Schedule 12A of the Act.”

PART 2 – EXEMPT INFORMATION

1. To receive and consider private reports of officers.
 - (a) Dispensation for non-attendance at meetings of the Council – report of the Chief Officer – Legal and Governance.

QUESTIONS AT COUNCIL

A Councillor may ask a question at the meeting by giving notice in writing of the question to the Executive Director no later than midday on Thursday 11 November 2021. The rules relating to Questions are set out in Part 3a of the Council's Constitution.

REPORT OF CABINET

Councillors Poole (Vice-Chairman in the Chair), Mrs Crane, Miss Lawrence, Poole, Ms Robbins and Mrs Simpson-Vince.

Councillors Mrs O'Rourke and Roodhouse were also in attendance.

Note: An electronic version of the Cabinet reports referred to below can be found [here](#).

1. EVENT AND MEETING ASSISTANT AT THE BENN HALL

Cabinet considered a report concerning a proposed additional post of Event and Meeting Assistant at the Benn Hall.

Recommendation of Cabinet

Cabinet decided to recommend to Council that a new post of Event and Meeting Assistant be added to the establishment.

Recommended that – the recommendation of Cabinet be approved.

2. FINANCE AND PERFORMANCE MONITORING 2021/22 – QUARTER 2

Cabinet considered a report concerning the Council's financial and performance position as at the end of the second quarter of 2021/22.

Recommendation of Cabinet

Cabinet decided to recommend to Council that –

(1) a supplementary General Fund revenue budget of £0.080m for 2021/22 for increased agency costs within Planning; to be financed through increased Planning income be approved;

(2) a General Fund budget virement of £0.080m for 2021/22; to reduce expenditure budgets within services (as detailed in section 6) where savings have been identified and a corresponding reduction in the 2021/22 corporate savings target be approved; and

(3) performance information in section 7 and Appendix 3 be noted.

Recommended that – the recommendation of Cabinet be approved.

3. IMPROVING THE RESILIENCE OF TELEPHONE CONTACT AT RUGBY BOROUGH COUNCIL

Cabinet considered a report concerning proposed improvements to the Council's telephone system.

Recommendation of Cabinet

Cabinet decided to recommend to Council that -

(1) a new telephone system be procured for the Council as detailed within the report; and

(2) delegated authority be given to the Chief Officer – Finance and Performance to undertake a procurement process and enter into a contractual agreement with the successful supplier.

Recommended that – the recommendation of Cabinet be approved.

**COUNCILLOR S LOWE
CHAIRMAN**

REPORT OF AUDIT AND ETHICS COMMITTEE

4 November 2021

PRESENT:

Paul Dudfield (Chairman), Councillors Bearne, McQueen, Mistry and Ms Watson-Merret

Note: An electronic version of the Audit and Ethics Committee report referred to below can be found [here](#).

1. UPDATE TO COUNCILLOR CODE OF CONDUCT

Audit and Ethics Committee considered a report concerning proposed amendments to Rugby Borough Council's Code of Conduct for Members based on the Local Government Association's Model Councillor Code of Conduct 2020.

The Committee considered the threshold for registration of gifts and hospitality as recommended by the LGA and agreed that this would be subject to further analysis.

Recommendation of Audit and Ethics Committee

Audit and Ethics Committee decided to recommend to Council that the LGA Code as amended and detailed within the report, be adopted.

Recommended that – the recommendation of Audit and Ethics Committee be approved.

Note: The Committee also debated the threshold for gifts and hospitality but did not consider this required an amended recommendation at this time.

**PAUL DUDFIELD
CHAIRMAN**