



14 February 2022

THE RUGBY BOROUGH COUNCIL

An ordinary meeting of Rugby Borough Council will be held in the Benn Hall, Newbold Road, Rugby at 7.00pm on Tuesday 22 February 2022.

Mannie Ketley
Executive Director

A G E N D A

PART 1 – PUBLIC BUSINESS

1. Apologies for absence.
2. Minutes.

To approve the minutes of the special meeting held on 8 February 2022.
3. Declaration of Interests.

To receive declarations of -

(a) non-pecuniary interests as defined by the Council's Code of Conduct for Councillors;

(b) pecuniary interests as defined by the Council's Code of Conduct for Councillors;
and

(c) notice under Section 106 Local Government Finance Act 1992 - non-payment of Community Charge or Council Tax.
4. To receive the Mayor's Announcements.
5. Questions pursuant to Standing Order 10.

6. To receive the reports of Cabinet and Committees which have met since the last meeting of the Council and to pass such resolutions and to make such orders thereon as may be necessary:

(a) Cabinet – 10 January 2022

- (1) Community Grants and Service Level Agreements – Communities, Homes, Digital and Communications Portfolio.

(b) Cabinet – 7 February 2022

- (1) Finance and Performance Monitoring 2021/22 – Quarter 3 – Finance, Performance, Legal and Governance Portfolio.

(c) Audit and Ethics Committee – 14 December 2021

- (1) Appointment of External Auditors.

(d) Audit and Ethics Committee – 1 February 2022

- (1) 2022/23 Capital Strategy and the Treasury Management Strategy incorporating the Annual Investment Strategy.

7. To receive and consider the reports of officers.

- (a) Council Tax Determination 2022/23 – report of the Chief Officer – Finance and Performance (report to follow).

8. Notices of Motion pursuant to Standing Order 11.

- (a) “This Council agrees with the well-respected ‘Money Saving Expert’, Martin Lewis that ‘it is not an exaggeration to say there are people in the country who will be choosing between heating and eating come April.

This Council notes Prime Minister Boris Johnson’s public statement in May 2016 that ‘the least wealthy are hit particularly hard’ by VAT on household energy bills and that ‘when we vote Leave, we will be able to scrap this unfair and damaging tax’.

This Council resolves to write to the UK Government and our local Members of Parliament to act now on tackling the cost-of-living crisis facing Rugby families and support them with the escalating costs of household energy bills, to take immediate action to support families in Rugby by at least:

- removing VAT on energy bills for at least one year;
- increasing the Warm Home Discount from £140 to £400 per year and expanding the number of households eligible to 9.3 million
- introducing a year-long increase to corporation tax for North Sea oil and gas producers in order to secure £1.2 billion windfall from their increased price rise profits to help mitigate household energy bills.”

Proposer: Councillor Mrs O’Rourke
Seconder: Councillor Brader

(b) "Following a recent accident involving a pupil at Riverside School in Newbold, it is clear that further action is required by the highway authority to protect school children.

The current speed limit around most schools is 30 mph. This should be reduced to 20 mph.

Could the Council Leader please write to Warwickshire County Council (WCC) as the highway authority and request that it instigates self-enforcing Rugby-wide "20mph safety zones" outside schools across the Borough in line with RoSPA recommendations around schools, public space and built-up residential areas. This should improve upon current WCC discussions and recommendations regarding 20 mph safety zones outside schools and should also consider mandatory "Safer routes to school."

Proposer: Councillor Ellis
Secunder: Councillor Srivastava

9. Correspondence.

10. Common Seal.

To order the affixing of the Common Seal to the various orders, deeds and documents to be made or entered into for carrying into effect the several decisions, matters and things approved by the Council and more particularly set out in the Committees' Reports adopted at this meeting.

11. Motion to Exclude the Public under Section 100(A)(4) of the Local Government Act 1972.

To consider the following resolution:

"under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of information defined in paragraphs 1 and 2 of Schedule 12A of the Act."

PART 2 – EXEMPT INFORMATION

1. To receive the reports of Cabinet and Committees which have met since the last meeting of the Council and to pass such resolutions and to make such orders thereon as may be necessary:

(a) Cabinet – 10 January 2022

(1) Election of Mayor and Appointment of Deputy Mayor 2022/23 – Finance, Performance, Legal and Governance Portfolio.

2. To receive and consider private reports of officers.
 - (a) Estates and Project Management Team Restructure – report of the Executive Director.
 - (b) Urgent Decision under Delegated Powers - Additional Planning Resources – report of the Executive Director.

QUESTIONS AT COUNCIL

A Councillor may ask a question at the meeting by giving notice in writing of the question to the Executive Director no later than midday on Wednesday 16 February 2022. The rules relating to Questions are set out in Part 3a of the Council's Constitution.

REPORT OF CABINET

10 January 2022

Councillors Lowe (Chairman), Mrs Crane, Miss Lawrence, Poole, Ms Robbins and Mrs Simpson-Vince.

Councillors Brader (substituting for Councillor Mrs O'Rourke) and Douglas (substituting for Councillor Roodhouse) were also in attendance.

Note: An electronic version of the Cabinet reports referred to below can be found [here](#).

1. COMMUNITY GRANTS AND SERVICE LEVEL AGREEMENTS

Cabinet considered a report concerning proposals to suspend the one-off community grants for 2022/23 and provision for service level agreement (SLA) funding for community organisations and the Foodbank for 2022/23.

Recommendation of Cabinet

Cabinet decided to recommend to Council that –

- (1) the Council's funding of one-off of community grants, totalling £63,410 for 2021/22, be suspended for 2022/23, pending a review;
- (2) the Service Level Agreement funding for the Community Associations and Foodbank for 2022/23 be maintained, as outlined in table 3, at a total cost of £47,000;
- (3) the new Service Level Agreements for the community associations, as outlined in appendix 2, be approved; and
- (4) officers identify proposals for ongoing support and enabling of the local Voluntary & Community Sector (VCS) for consideration by Council in late 2022.

Recommended that – the recommendation of Cabinet be approved.

**COUNCILLOR S LOWE
CHAIRMAN**

REPORT OF CABINET

7 February 2022

Councillors Lowe (Chairman), Mrs Crane, Miss Lawrence, Poole, Roberts, Ms Robbins and Mrs Simpson-Vince.

Councillors

Note: An electronic version of the Cabinet report referred to below can be found [here](#).

1. FINANCE AND PERFORMANCE MONITORING 2021/22 – QUARTER 3

Cabinet considered a report concerning the Council's latest position concerning its financial and performance position.

Recommendation of Cabinet

Cabinet decided to recommend to Council that –

- (1) 2021/22 General Fund budget virement of £0.090m to reduce expenditure budgets within services (as detailed in section 6) where savings have been identified and a corresponding reduction in the 2021/22 corporate savings target be approved;
- (2) 2021/22 General Fund Capital slippage of £3.969m to 2022/23 as detailed in section 6 be approved; and
- (3) 2021/22 HRA Capital slippage of £16.217m to 2022/23 as detailed in section 6 be approved.

Recommended that – the recommendation of Cabinet be approved.

**COUNCILLOR S LOWE
CHAIRMAN**

REPORT OF AUDIT AND ETHICS COMMITTEE

14 December 2021

PRESENT:

Paul Dudfield (Chairman), John Eves (Vice Chairman), Councillors Bearne, McQueen, Mistry and Ms Watson-Merret

Note: An electronic version of the Audit and Ethics Committee report referred to below can be found [here](#).

1. APPOINTMENT OF EXTERNAL AUDITORS

Audit and Ethics Committee considered a report concerning the options for procuring external audit for the five-year period commencing 2022/23.

Recommendation of Audit and Ethics Committee

Audit and Ethics Committee decided to recommend to Council that Rugby Borough Council opt-in to the sector-led body procurement, conducted by Public Sector Audit Appointments Limited, for the appointment of the Authority's external auditors from April 2023.

Recommended that – the recommendation of Audit and Ethics Committee be approved.

**PAUL DUDFIELD
CHAIRMAN**

REPORT OF AUDIT AND ETHICS COMMITTEE

1 February 2021

PRESENT:

John Eves (Vice Chairman in the Chair), Councillors Bearne, Mistry and Ms Watson-Merret

Note: An electronic version of the Audit and Ethics Committee report referred to below can be found [here](#).

1. 2022/23 CAPITAL STRATEGY AND THE TREASURY MANAGEMENT STRATEGY INCORPORATING THE ANNUAL INVESTMENT STRATEGY

Audit and Ethics Committee considered a report concerning the 2022/23 Capital Strategy and the Treasury Management Strategy incorporating the Annual Investment Strategy.

Recommendation of Audit and Ethics Committee

Audit and Ethics Committee decided to recommend to Council that –

- (1) the Treasury Management Strategy incorporating the Annual Investment Strategy including associated limits and specific indicators be approved;
- (2) the Minimum Revenue Provision – policy be approved (Section A4 of strategy);
- (3) the maximum investment limit in the Lloyds Bank be increased from £5m to £10m; and
- (4) the new Capital strategy is approved with an initial review to take place during September, six months after incorporation.

Recommended that – the recommendation of Audit and Ethics Committee be approved.

**JOHN EVES
VICE CHAIRMAN**