

MINUTES OF CABINET

6 FEBRUARY 2023

PRESENT:

Councillors Lowe (Chairman), Mrs Crane, Miss Lawrence, Picker, Poole and Ms Robbins.

Councillors Mrs O'Rourke and Roodhouse were also in attendance.

55. MINUTES

The minutes of the meeting held on 9 January 2023 were approved and signed by the Chairman.

56. APOLOGIES FOR ABSENCE

An apology for absence from the meeting was received from Councillor Roberts.

57. DECLARATIONS OF INTERESTS

There were no declarations of interest.

58. QUESTION TIME

There were no questions.

Growth and Investment Portfolio

59. ADOPTION OF THE CLIMATE CHANGE AND SUSTAINABLE DESIGN AND CONSTRUCTION SUPPLEMENTARY PLANNING DOCUMENT (SPD)

Cabinet considered the report of the Chief Officer – Growth and Investment (Part 1 – agenda item 5) concerning the proposed adoption of the Council's Supplementary Planning Document (SPD) for Climate Change and Sustainable Design and Construction.

RESOLVED THAT – IT BE RECOMMENDED TO COUNCIL THAT -

- (1) the Climate Change and Sustainable Design and Construction SPD (attached as appendices 1, 1A and 1B) be adopted; and
- (2) delegated authority be given to the Chief Officer for Growth and Investment to make minor grammatical and presentational amendments as necessary to the Climate Change and Sustainable Design and Construction SPD either prior to or following adoption, and prior to it being published.

Note: this decision is not subject to call-in.

60. THE COVENTRY AND WARWICKSHIRE GROWTH HUB

Cabinet considered the report of the Chief Officer – Growth and Investment (Part 1 – agenda item 6) concerning the reallocation of funding for the Coventry and Warwickshire Growth Hub.

RESOLVED THAT – the annual contribution to the Growth Hub increases to £40,000 from 1 April 2023.

Note: this decision is not subject to call-in.

Finance, Performance, Legal and Governance Portfolio

61. FINANCE AND PERFORMANCE MONITORING 2022/23 – AS AT 31 DECEMBER 2022 (QUARTER 3)

Cabinet considered the report of the Chief Officer – Finance and Performance (Part 1 – agenda item 7) concerning the Council's current financial and performance position as at 31 December 2022.

RESOLVED THAT –

- (1) the Council's anticipated financial position for 2022/23 be noted;
- (2) 2022/23 budget virements as detailed in section 5 of the report, be approved; and
- (3) performance information in section 6 of the report be noted.

62. DRAFT GENERAL FUND REVENUE AND CAPITAL BUDGETS 2023/24 AND MEDIUM TERM FINANCIAL PLAN 2023-2028

Cabinet considered the report of the Chief Officer – Finance and Performance (Part 1 - agenda item 8) concerning the Council's draft General Fund revenue and capital budgets for 2023/24 alongside the Medium Term Financial Plan for 2023-2028.

RESOLVED THAT – the updated draft General Fund Revenue and Capital Budget position for 2023/24 alongside the Council's 2023-27 Medium-Term Financial Plan be noted.

Communities, Homes, Digital and Communications Portfolio

63. DRAFT HOUSING REVENUE ACCOUNT CAPITAL AND REVENUE BUDGETS 2023/24 AND MEDIUM TERM FINANCIAL PLAN 2023-28

Cabinet considered the report of the Chief Officer – Communities and Homes and the Chief Officer – Finance and Performance (Part 1- agenda item 9) concerning the Council's draft Housing Revenue Account (HRA) capital and revenue budgets for 2023/24 alongside the Medium Term Financial Plan for 2023/28..

RESOLVED THAT - the draft revenue, approved capital budgets for 2023/24 and the updated medium term financial plan in Appendices A, B and C be noted.

64. ADDITIONS TO THE HRA CAPITAL CONTINUATION PROGRAMME

Cabinet considered the report of the Chief Officer – Communities and Homes (Part 1- agenda item 10) concerning proposals to increase the Housing Revenue Account (HRA) capital budgets for disabled adaptation works within council-owned homes and housing window replacement.

RESOLVED THAT –

- (1) a supplementary HRA capital budget of £0.044m be approved for Disabled Adaptations from 2023/24 onwards;
- (2) a supplementary HRA capital budget of £0.010m be approved for housing window replacement for 2023/24;
- (3) the supplementary budgets be funded from major repairs reserve; and
- (4) a review of the Adaptations policy be undertaken in 2023/2024 to ensure it continues to be compliant and reflect best practice.

65. MOTION TO EXCLUDE THE PUBLIC UNDER SECTION 100(A)(4) OF THE LOCAL GOVERNMENT ACT 1972

RESOLVED THAT - under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items on the grounds that they involved the likely disclosure of information defined in paragraphs 1, 2 and 3 of Schedule 12A of the Act.

Leisure and Wellbeing Portfolio

66. DEBT REPAYMENT PLAN

Cabinet considered the private report of the Chief Officer - Leisure and Wellbeing (Part 2 – agenda item 1) concerning a debt repayment plan to the Council.

RESOLVED THAT - the proposed repayment plan of outstanding debt, as detailed in the report, be approved.

Note: this decision is not subject to call-in.

67. PARKS CLIENT OFFICER

Cabinet considered the private report of the Chief Officer – Leisure and Wellbeing (Part 2 – agenda item 2) concerning the establishment of a Parks Client officer post for a temporary period of 12 months.

RESOLVED THAT - IT BE RECOMMENDED TO COUNCIL THAT a new Parks Clients Officer be added to the establishment for a period of 12 months for the development of the Grounds Maintenance Service.

Note: this decision is not subject to call-in.

Finance, Performance, Legal and Governance Portfolio

68. ELECTION OF MAYOR AND APPOINTMENT OF DEPUTY MAYOR 2023/24

Cabinet considered the private report of the Chief Officer – Legal and Governance (Part 2 – agenda item 3) concerning the election of Mayor and appointment of Deputy Mayor for the 2023/24 municipal year.

RESOLVED THAT – IT BE RECOMMENDED TO COUNCIL THAT subject to the councillors concerned continuing to be Members of the Borough Council in that year,

(a) Councillor Mrs O'Rourke be nominated for election as Mayor for 2023/24; and

(b) Councillor Ward be appointed as Deputy Mayor for 2023/24.

Note: this decision is not subject to call-in.

Regulation and Safety Portfolio

69. HONORARIUM

Cabinet considered the private report of the Chief Officer – Regulation and Safety (Part 2 – agenda item 3) concerning the proposed payment of an honorarium.

RESOLVED THAT - the honorarium for the officer, as detailed in paragraph 1.2 of the report, be approved.

Note: this decision is not subject to call-in.

Operations and Traded Services Portfolio

70. HONORARIA EXTENSIONS

Cabinet considered the private report of the Chief Officer – Operations and Traded Services (Part 2 – agenda item 5) concerning the proposed extension of honoraria payments.

RESOLVED THAT - the extension to the payment of honoraria, as detailed in the report, be approved.

Note: this decision is not subject to call-in.

Items considered en bloc

71. WRITE OFFS

Cabinet considered the private report of the Chief Officer – Finance and Performance (Part 2 – agenda item 6) concerning write offs.

RESOLVED THAT – the schedule of write offs, as at Appendix 1 to the report, be approved.

72. URGENT DECISION UNDER DELEGATED POWERS – INSURANCE PORTFOLIO RENEWAL

Cabinet considered the private report of the Chief Executive (Part 2 – agenda item 7) concerning an urgent decision taken under delegated powers with regard to the renewal of the Council's insurance portfolio.

RESOLVED THAT – the report be noted.

Note: this decision is not subject to call-in.

CHAIRMAN