

# MINUTES OF COUNCIL

12 JULY 2023

## PRESENT:

The Mayor (Councillor Mrs O'Rourke), Councillors Mrs A'Barrow, Barnett, Mrs Brown, Daly, Douglas, Miss Dumbleton, Edwards, Gillias, Harrington, Mrs Hassell, Karadiar, D Keeling, J Keeling, Lawrence, Lewis, Ms Livesey, Ms Maoudis, Mrs McKenzie, Mistry, Moran, Mrs New, Picker, Poole, Rabin, Ms Robbins, Mrs Roberts, Roberts, Mrs Robinson, Roodhouse, Mrs Roodhouse, Russell, Sandison, Mrs Sayani, Slinger, Srivastava, Mrs Timms, Ward, Ms Watson-Merret and Willis.

## 21. APOLOGIES FOR ABSENCE

Apologies for absence from the meeting were received from Councillors Mrs Garcia and Mrs Parker.

## 22. MINUTES

The minutes of the meeting held on 14 June 2023 were approved and signed by the Mayor.

## 23. DECLARATIONS OF INTEREST

Item 6(a)(3) of Part 1 - UK Shared Prosperity Fund (UKSPF) – Year 2 Spend – Councillor Lewis (non-pecuniary interest as defined by the Council's Code of Conduct for Councillors by virtue of being a trustee of Rugby Bareboards Trust).

Item 8(b) of Part 1 – Notice of Motion - Councillor Ms Robbins (non-pecuniary interest as defined by the Council's Code of Conduct for Councillors by virtue of being a member of Rugby Rotary Club).

Item 8(b) of Part 1 – Notice of Motion - Councillor Mrs O'Rourke (non-pecuniary interest as defined by the Council's Code of Conduct for Councillors by virtue of being an honorary member, as Mayor, of Rugby Rotary Club).

## 24. MAYOR'S ANNOUNCEMENTS

(a) The Mayor recently presented her Appreciation Award to Rugby Street Pastors. The pastors have watched over visitors to our town centre for the past 13 years.

The respect shown to them by business owners, police, blue light services and visitors to our night time economy is truly amazing.

They keep our young people safe, they bring calm to confrontational situations, they save the time and resource of our blue light services. Just by collecting abandoned glasses and giving out flip flops they save our NHS thousands of pounds each year.

The Mayor would be presenting her next Appreciation Award to OurJay Foundation in recognition of the amazing fundraising activities that it has achieved in raising enough funding for over 60 defibrillators and Bleed out kits. This has made Rugby the most Heart safe town in the Country. The defibrillators have already saved several lives in Rugby.

A free information and awareness session would be held at Rugby Railway Club on 22 July at 10am for anyone who wishes to know how to use a defibrillator and the Mayor encouraged all Councillors to attend.

The Foundation's work was highlighted to the Mayor by the Deputy Mayor, Councillor Simon Ward, who nominated them for this Award. The Mayor and Deputy Mayor would be greeting the family in the Mayor's Parlour on 13 July and presenting them with the award.

The Mayor thanked the Street Pastors and OurJay Foundation for the outstanding contribution they have made to the Borough of Rugby.

(b) Cabinet considered a report on 26 June which highlighted actions delivered by the Council during 2022/23 as part of its Corporate Strategy Delivery Plan. The Council achieved an enormous amount last year and the Mayor thanked all officers for their hard work and commitment to deliver these actions.

(c) The Mayor informed everyone that the Deputy Mayor had agreed to do a parachute jump in aid of her charity, Rugby Myton Hospice. The Chief Officer for Digital and Communications and the Chief Officer for Leisure and Wellbeing would also be bungee jumping for the Mayor's charity. The Mayor thanked them all for their support.

(d) The Mayor had attended an engagement that day at Brownsover Community School as part of the Heart of England Schools in Bloom judging. The students had given her a knitted teddy as a gift who made an appearance in the Council Chamber for the school children to see on the livestream of the meeting.

## **25. QUESTIONS PURSUANT TO STANDING ORDER 10**

**Councillor Mrs McKenzie asked the Finance, Performance, Legal and Governance Portfolio Holder, Councillor Ms Robbins:**

“Could the Portfolio Holder for Finance, Performance, Legal & Governance state what % of goods and services bought by RBC are sourced from businesses located within the RBC area?”

**Councillor Ms Robbins, Finance, Performance, Legal and Governance Portfolio Holder, provided the following response:**

“For the year ended 31 March 2023, 55% of spend incurred was in the Rugby area, with 97.74% of this spend being with Small to Medium Enterprises (SMEs).

It is recognised that this is an important statistic to share and so it has been included as a key statistic and reported quarterly as part of the finance and performance report. This information is obtained quarterly in arrears and details for the 3 available quarters of 2022/23 is included within appendix 6 of the Finance and Performance Outturn report which was presented to Cabinet on 26 June 2023 and it will be continued to be reported throughout 2023/24.”

Councillor McKenzie then asked the Portfolio Holder if she would agree to a review for the Council’s procurement process to increase the percentage of use of local businesses for goods and services and to make the procedure easier for local companies to access. Councillor Ms Robbins emphasised that the Council always considered local businesses as part of its procurement process wherever possible and this would continue to be assessed as part of its key performance indicators.

**Councillor Srivastava asked the Leader of the Council, Councillor Poole:**

“It is reported that around 14000 people were unable to vote at the May Election in England because they did not have correct photo identification, according to the Electoral Commission. Some people identified the new ID requirement as reason.

May I ask the Leader of the Council to update the Council if any assessment has been made for no of people in Rugby unable to vote due to ID changes.”

**Councillor Poole, Leader of the Council, provided the following response:**

“Voter ID was introduced through the Elections 2022 and came into effect during the past May Election.

The Electoral Commission had responsibility for raising awareness of the introduction of voter ID and launched a national publicity campaign in January, including television, radio, and social media, which ran through to May.

The Council’s Returning Officer supported this campaign and significant work was undertaken in Rugby. This included hand delivering an information card to every registered voter in the borough, advertising on the Council’s social media channels and refuse vehicles, issued press releases, and the translation of the Electoral Commission’s Voter ID card into several languages. The Returning Officer also attended an interview with local radio to

promote Voter ID.

All of these actions demonstrated a successful communications campaign, and this was reflected in the data shared with political parties in respect of the small number of voters that did not have the acceptable form of Voter ID at polling stations across Rugby.

Voter ID is one of the most significant changes ever within the electoral system and the Council's Returning Officer will continue to assess and support the Electoral Commission's responsibility towards Voter ID."

Councillor Srivastava then asked the Leader of the Council if he could provide the actual number of votes affected in the borough. Councillor Poole agreed to provide Councillor Srivastava with a written response.

**Councillor Ms Livesey asked the Leader of the Council, Councillor Poole:**

"At full Council on 14<sup>th</sup> December 2022 the then Leader of the Council committed in an answer to my question, that officers would again write to Severn Trent, requesting a response to a letter sent on 4<sup>th</sup> November. The answer given also referred to the Green recovery and Bathing Rivers project.

- a) When was this second letter sent and what was the response?
- b) What progress has been made in Rugby with the development of the Green Recovery and Bathing Rivers project, proposed by Severn Trent?"

**Councillor Poole, Leader of the Council, provided the following response:**

"I can confirm that officers wrote again, and the letter was sent on 13 December 2022.

A response was received from Severn Trent dated 28<sup>th</sup> January 2023 and this was made available to all Councillors within the relevant SharePoint folder: [Letters following Notices of Motion for Council 28 September 2022.](#)

Officers received a presentation from Severn Trent colleagues in December 2022 outlining Green Recovery and Bathing Rivers projects. This presentation will be made available for all Members within the Councillors' SharePoint page. The projects look to improve the infrastructure within Rugby at three potential sites to improve the wild swimming options "down stream".

In Rugby they are not managed waterways, so the Rivers Leam and Avon are not encouraged as wild swimming areas. They are treated as private land owned by the land either side so technically trespassing if you swim in it. Severn Trent has stated that it is concentrating on wild swimming in managed waterways such as Leam in Warwick and Avon in Stratford."

Councillor Ms Livesey then asked the Leader of the Council if there had been any further meetings since December 2022 and, if there had, when they had been held. She also asked the Leader if he could provide any written consultation responses and asked that Scrutiny Committee monitor this matter. Councillor Poole advised that the Deputy Leader had met with Severn Trent earlier that week and would provide an update.

**D. Councillor Ms Livesey asked the Communities, Homes, Digital and Communities Portfolio Holder, Councillor Willis:**

“At full Council on 14 December 2022, I asked a question about Ukrainian refugees in Rugby at risk of becoming homeless. The answer given by the then Portfolio holder was incorrect, and she promised to write to me with the correct answer. I have had no correspondence on the matter. Will the new portfolio holder for communities, homes, digital and communications, state how many Ukrainian refugees in Rugby are at risk of homelessness, and what is the Council doing to prevent homelessness among our refugee community as of 1 July 2023?”

**Councillor Willis, Communities, Homes, Digital and Communities Portfolio Holder, provided the following response :**

“I can only apologise that you have not received an answer to your previous enquiry.

I thought it would be helpful to provide a quick overview to give my response some additional context. The number of Ukrainian new arrivals in the borough continues to reduce from its peak in May 2022. Of the 217 guests (as opposed to households) arrived from the start of the scheme through to 30 June 2023, 116 have left the scheme. Of these, 49 have moved into private rented accommodation, 17 into social housing, 6 have moved out of Warwickshire and 44 have either returned to Ukraine or left the scheme.

In terms of homelessness, since the beginning of the scheme 22 families have presented to the Council for advice and have been assisted. Of these, 14 families have been assisted into homes in the Private Rented Sector, with a further 2 either returning to Ukraine or securing their own arrangements for housing. There are 6 families remaining in self-contained temporary accommodation, within the Council’s housing stock. Of these, we have accepted a main duty for 4 families and are still investigating the circumstances of the remaining 2 as per legislative requirements.

The PHIL Ukraine team (funded by WCC until 31 March 2024, employed by North Warks BC and utilised across the districts and boroughs) are continuing their work in proactively reaching out to the remaining guests to understand the situation around their current housing circumstances and then prioritise follow up on a risk basis. This is an early-stage intervention approach. In addition, WCC has employed support officers to enable access to education, health etc.

A variety of interventions are put in place to prevent homelessness from occurring:

- The first action is for the County Council to identify an alternative host and broker a potential rematching.
- Mediation is offered, where appropriate, between the host and the guest
- Income maximisation advice is offered, including benefits advice
- Identification of potentially suitable properties in the private sector
- Assessment of affordability to enable access to properties in the private rented sector
- Arrange accompanied viewing of potential properties
- Referral to refugee therapy services for support
- Ongoing support to facilitate transition to new home. A lot of this is provided by the county – for example support with utilities, furniture, emergency welfare assistance.
- Follow up contacts afterwards to ensure ongoing support.

This is a complex operation with the districts, boroughs, county and the VCS working collaboratively to secure best outcomes for our guests.”

**Councillor Slinger asked the Leader of the Council, Councillor Poole:**

“Will the Leader of the Council write to his colleagues at Warwickshire County Council for an update on its £23m plan for significant road improvement works at Avon Mill/Hunter's Lane, given media reports that its March 2025 start date and associated funding may be at risk after Warwickshire County Council's community scrutiny committee flagged the project as "red" with "high" risks relating to delays in the Department for Transport responding to prerequisite work?”

**Councillor Poole, Leader of the Council, provided the following response:**

“The Council recognises the importance of the road improvement works at Avon Mill/Hunter’s Lane and how this upgrade will improve the Borough’s transport infrastructure and importantly have a positive impact on the residents of the Borough.

I asked officers to informally contact Warwickshire County Council.

Further to a WCC Cabinet resolution on 27<sup>th</sup> January 2023, WCC are progressing work on the Outline Business Case for the scheme for submission to DfT later this year. The scheme is very much still within the County’s capital programme.

Communities Overview and Scrutiny Committee did query the Major Road Network (MRN) prioritisation process in June 2019 (but did not challenge Avon Mill as their initial MRN priority scheme). These concerns were addressed in February 2021 via a report and presentation to O&S followed by a Q&A. They were not aware of any further concerns being raised by O&S since then.

I would be pleased to write to the County Council for an official update on this project and, as key stakeholder, engage positively to ensure its successful delivery.”

Councillor Slinger then asked the Leader of the Council if Scrutiny Committee could monitor this matter and a representative from Warwickshire County Council be asked to attend one of its meetings to provide an update. Councillor Poole agreed to this.

**Councillor Slinger asked the Leader of the Council, Councillor Poole:**

“Will the Leader of the Council write to Warwickshire County Council for an update on its preparations for the forthcoming amendments by the Government to the Statutory Duty Guidance under Section 507b of the Education Act, relating to provision of youth services, further to the Government from 2010 having hollowed out these regulations resulting in substantial cuts to youth services provision; further to provide an update to Rugby Borough Council on how they will, under the forthcoming statutory duty guidance, consult young people and the voluntary sector, carry out workforce planning for youth services, conduct a needs assessment, take forward monitoring and evaluation of impact; and to indicate an outline plan for their plans for how Rugby Borough Council will be involved in delivering much needed youth services under this new statutory guidance?”

**Councillor Poole, Leader of the Council, provided the following response:**

“This Council recognises the vital role youth services play in supporting the physical and mental wellbeing of young people within our borough.

As alluded to by the Councillor, the government through the DCMS issued a call for evidence on the statutory guidance on providing youth services in October 2019. The call for evidence sought feedback on addressing the guidance with regards leadership roles of local authorities in convening key stakeholders and the role of the voluntary and civil society sectors.

I propose, therefore, that, with the agreement of the Chair of Scrutiny Committee, relevant colleagues from Warwickshire County Council, as the upper tier authority, be invited to attend one of its meetings to discuss and present its plans for a clear strategy and plan for how it will secure a local youth offer including meaningful engagement with young people in its co-production.”

Councillor Slinger then asked the Leader of the Council if the Scrutiny Committee could monitor this issue which Councillor Poole agreed to.

**Councillor Harrington asked the Communities, Homes, Digital and Communities Portfolio Holder, Councillor Willis:**

“How is the Rugby Borough Council addressing the decline in social housing, the prevailing cost-of-living crisis, and the growing mortgage burden? Is there a comprehensive strategy in place to effectively address these challenges and enhance housing availability?”

**Councillor Willis, Communities, Homes, Digital and Communities Portfolio Holder, to reply as follows:**

“Thank you for your question. I will address your points in the order that you raise them.

Firstly, I would like to suggest that we pick up a conversation so that I can better understand the specifics of your question about the ‘decline in social housing.’ Once I better understand what you are asking, I will only be too happy to provide you with an appropriate response.

In terms of cost-of-living issues, please be assured that there was a recent cross party scrutiny review Chaired by Madam Mayor Cllr O’Rourke, in respect of all things related to current cost of living issues and how the council was responding and would continue to do so. A report with recommendations was presented to the scrutiny committee on 30<sup>th</sup> January 2023 (agenda item 4), reflecting that the group had concluded that they were satisfied that *substantial reassurance* had been provided as to the broad range of activities happening and a robust action plan being in place. The group also confirmed that they were satisfied that addressing cost of living issues had been successfully integrated into business-as-usual working within the council. That same scrutiny meeting also considered a report on work in progress to manage the impact of cost of living specifically in respect of children (item 5 on the agenda) and how this fits in with the work progressing on area action plans and broader work to tackle health and well-being inequalities.

In terms of the impact of increased mortgage costs, you will be aware that from 1 April 2023, the council has renewed its contract with the BRANCAB to provide support and advice to the residents of Rugby on a whole range of issues, including financial. I would reiterate that anyone that is worried that they are struggling with their mortgage payments, or are likely to struggle, should first contact their lender to see what support may be available to them. In addition, some householders may be eligible for government assistance via the *support for mortgage interest scheme*, which is publicised on the cost-of-living advice page on our website.

The Housing Strategy 2022-24 sets out a priority to *increase the affordable housing supply available to meet needs, through new supply or making most effective use of existing housing stock.*

We continue to work closely with Registered Provider partners to ensure that we retain an influence over their investment plans and in doing so that Rugby remains a place that they will continue to invest in. Combined with the work of the development control team, this positive and valued relationship has resulted in the successful delivery of hundreds of affordable homes in the borough over the last few years, not least at Houlton where Midland Heart secured 140 homes which were completed in the last 12 months. We are also excited to see that L&Q (London and Quadrant) a registered provider new to developing in Rugby are in the process of delivering 166 affordable homes on their first scheme at Ashlawn Road.

It will be of no surprise to Members that many Registered Providers are reviewing their investment plans in response to the decarbonisation agenda and recent industry concerns about disrepair, specifically around damp and mould. As a consequence, many RP's are refocusing on improvements to existing stock and in doing so rationalising their plans for new delivery.

The exciting news is that we, as a Council, continue to lead by example and continue to build and acquire new homes and in doing so attract investment from Homes England. The high-rise regeneration schemes are set to attract in excess of 300 new affordable homes. In recent weeks we have completed on delivering 12 brand new apartments at Platinum House and a further 9 on Mill Road. We continue to pursue further opportunities as they arise.”

Councillor Harrington then asked the Portfolio Holder, in the light of the loss of housing from Biart Place in 2018 and Rounds Gardens in 2019, how the Council would increase its number of properties in the future. Councillor Willis agreed to provide Councillor Harrington with a written response.

**Councillor Moran asked the Growth and Investment Portfolio Holder, Councillor Picker:**

“Please could the Portfolio Holder ensure an urgent programme of consultation with a cross section of town centre businesses is undertaken, such that the views of key stakeholders can be collated and fed into the Town Centre Working Group at the earliest possible opportunity (and ideally ahead of any substantive decisions being taken) and a means of ongoing consultation be constituted to ensure the consultation process remains as relevant as possible for the duration of the Working Group?”

**Councillor Picker, Growth and Investment Portfolio Holder, provided the following response:**

“The Council has consulted extensively with town centre businesses throughout the development of the town centre strategy, and through the business breakfasts held for local businesses.

As Councillor Moran is aware the Town Centre Working Group has been established to deliver on the strategy and is comprised of members across all political parties.

The terms of reference of this group, as agreed by Councillor Moran, is to champion town centre regeneration projects with relevant stakeholders. Any form of consultation is the responsibility of this group and, if agreed by the group would form part of the work programme for the group. I look forward to discussing this during the upcoming meetings.”

Councillor Moran then asked the Portfolio Holder why businesses were complaining of not being heard if consultation had been extensive. Councillor Picker emphasised that there had been different methods of feedback as part of the consultation process, where all feedback had been considered. There would, however, always be differing views on delivering on the town centre strategy. The Council would continue to engage with local stakeholders including via new mechanisms such as the Local Partnership Board.

**Councillor Ish Mistry asked the Leader of the Council, Councillor Poole:**

“Protecting green spaces was a campaign pledge for all parties in the May election. Allotment provision meets that objective, provides community assets, improves biodiversity, and contributes to health and wellbeing. Given these benefits and the long waits for allotment plots across Rugby Borough, can the Leader suggest how Councillors can work collaboratively to increase the number of allotments?”

**Councillor Poole, Leader of the Council, provided the following response:**

“The Council recognises the value community allotments bring to the Borough and give thanks to the various Allotment Associations who manage them across the borough. In the last 18 months, additional allotments have been created within Eden Park (54 plots) and Houlton where residents have been able to secure allotment space and develop individual plots.

As part of the Centenary Park masterplan on Parkfield Road, Newbold, the creation of further allotment space is outlined for development. I am pleased to say work to progress the site is scheduled to start from September.

Councillors will be aware that Policy HS4 of the local plan sets out specific developer contributions for any development of 10 dwellings or more towards the delivery of allotments within the borough. In addition, Section 5 of the Climate Change and Sustainability Construction Sustainable Construction Supplementary Planning Document adopted in February 2023, sets out minimum garden sizes to provide not only amenity space, but to enable space for growing food within people's own homes.

Therefore the Councillors responsible for making decisions within planning committee will duly consider suitable funding is available for the development of allotment space from future development.”

Councillor Mistry then asked the Leader of the Council if the provision if allotments could be considered in accordance with the relevant Act of Parliament. Councillor Poole emphasised that Parish Councils were responsible for allotments in rural areas but undertook to ensure that such facilities were considered as part of any new developments.

## **26. REPORT OF CABINET – 26 JUNE 2023**

Council considered the report of Cabinet dated 26 June 2023.

The Mayor informed the meeting that items 1 (Submission of Community Infrastructure Levy (CIL) Charging Schedule for Examination) and 2 (Creation of a CIL and Local Plan Monitoring Officer Post) of the Cabinet report had been withdrawn for consideration at a later date.

The Communities, Homes, Digital and Communications Portfolio Holder also reported that item 5 of the report (Low Carbon Skills Fund Proposals) had been withdrawn due to the Council's grant application being unsuccessful.

**RESOLVED THAT** – the report of Cabinet be approved subject the items 1, 2 and 5 being withdrawn.

## **27. REPORT OF OFFICERS**

### **(a) Urgent Decision under Delegated Powers – Appointments to Cawston Parish Council**

Council considered the report of the Chief Executive (Part 1 – agenda item 7(a)) concerning an urgent decision taken under delegated powers with regard to appointments to Cawston Parish Council.

**RESOLVED THAT** – the report be noted.

## **28. NOTICES OF MOTION PURSUANT TO STANDING ORDER 11**

(a) Councillor Roodhouse moved and Councillor Mrs McKenzie seconded the following notice of motion which had been submitted in accordance with Standing Order 11:

*“This Council welcomes the move to increase the biodiversity within the Borough and also taking part in no mow May. However, council also notes the areas where the grass was cut blown onto highways and being left to dry. Council recognises that the weather is changing and that we could now see regular temperatures of over 30 degrees with less water. Council requests that the Climate Emergency Working Group:*

- 1. ensures that service/action plans are taking full account of the changes and adapting plans accordingly, such as increased heat, flash flooding and fire risk;*

2. *meets the Senior Leadership Team to establish what is being included in service plans by way of adaptation; and*
3. *reports back to Council in the Autumn.*”

Further to debate, the Mayor put the motion to the vote and declared it carried.

(b) Councillor Barnett moved and Councillor Slinger seconded the following notice of motion which had been submitted in accordance with Standing Order 11:

*“This Council notes, celebrates and applauds the talented musicians in this Borough, of all ages, who play in bands playing indie, rock, folk and other genres of music.*

*Musicians are an important and integral part of Rugby's vibrant culture. These hard-working, talented people, entertain our citizens, contribute to our economy, enhance skills, create jobs, attract visitors and enhance community wellness.*

*This is a self-starting, entrepreneurial community. However, in order to thrive it needs a supportive ecosystem, supported and enabled by the Council, including a range of suitably-equipped venues, recording studios, and practice rooms. Musicians and bands, particularly in the younger generation, require dedicated, safe and affordable space within which to hone the talent that the wider community subsequently enjoys.*

*Sadly, in recent years, the ecosystem supporting our musicians has been in decline in Rugby. A range of venues, such as pubs and clubs, have closed down or stopped hosting live music. There are no dedicated practice studios remaining in the town. There is insufficient vision and investment in Rugby's band and live music scene despite the obvious benefits it brings. This is causing a 'creative brain drain' in which young people are leaving Rugby to enjoy better musical opportunities in neighbouring towns and cities.*

*A thriving band and live music scene can help to renew Rugby. Therefore, this Council pledges to form urgently a Taskforce to:*

- a) *consult all involved in the band and live music scene in Rugby;*
- b) *devise an action plan for how Rugby Borough Council can convene all stakeholders to take prompt action that draws on government, private sector and third sector funding, to enhance the band and live music scene; and*
- c) *brief members of the Town Centre Regeneration Working Group so that they will ensure strong consideration is given to this issue in setting the long-term vision for our town centre, and in the allocation of currently available funding for town centre schemes.”*

Councillor Sandison then moved and Councillor Poole seconded the following amendment (amendments in bold font):

*“A thriving band and live music scene can help to renew Rugby. Therefore, this Council **proposes that Scrutiny Committee convene a task and finish group to:***

*(a) **seek funding opportunities to establish the post of cultural and musical officer within the Leisure and Wellbeing Portfolio to assist in the planning and booking of events;***

*(b) **engage** all involved in the band and live music scene in Rugby;*

*(c) **devise an action plan for how Rugby Borough Council can convene all stakeholders to take prompt action that draws on government, private sector and third sector funding and support, to enhance the band and live music scene; and***

*(d) **brief members of the Town Centre Regeneration Working Group so that they will ensure strong consideration is given to this issue in setting the long-term vision for our town centre, and in the allocation of currently available funding for town centre schemes.”***

Further to debate, the Mayor put the amendment to the vote and declared it carried. The Mayor then put the substantive motion to the vote and declared it carried.

## **29. CORRESPONDENCE**

There was no correspondence.

## **30. COMMON SEAL**

It was moved by the Mayor, seconded by the Deputy Mayor and

**RESOLVED THAT** - the Common Seal be affixed to the various orders, deeds and documents to be made or entered into for carrying into effect the several decisions, matters and things approved by the Council and more particularly set out in the reports adopted at this meeting.

## **31. MOTION TO EXCLUDE THE PUBLIC UNDER SECTION 100(A)(4) OF THE LOCAL GOVERNMENT ACT 1972**

**RESOLVED THAT** - under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item on the grounds that it involved the likely disclosure of information defined in paragraphs 2 and 3 of Schedule 12A of the Act.

**32. PRIVATE REPORT OF OFFICERS**

**(a) Proposed sale of land**

Council considered the private report of the Chief Executive (Part 2 – agenda item 1(a)) concerning the proposed sale of land.

**RESOLVED THAT** – the recommendation, as outlined in paragraph 3.1 of the report, be approved.

**MAYOR**